

DEPARTMENT OF CORRECTIONAL SERVICES
DOG UNIT CHECKLIST



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

IT IS IMPORTANT TO TAKE NOTE OF THE FOLLOWING WHEN INSPECTING DCS DOG UNITS:

The DCS Dog Unit Checklist has been designed specifically for the inspection of the Department of Correctional Service Dog Units.

When conducting a proactive or reactive inspection at the DCS Dog Unit in your area the Inspector must report directly to the Prison Head to introduce himself and explain the reason for the inspection. If the Prison Head is not available, then the Inspector needs to ask for the Acting Prison Head. Thereafter the Inspector must report to the Unit commander or Kennel Official.

Inspectors must be authorized under the hand of the magistrate of the district, in terms of Section 8(1) of the Animals Protection Act No 71 of 1962, to conduct inspections at the DCS Dog Units.

Before inspecting the kennel facilities, we recommend that the Inspector takes the time to go through the checklist to complete all the relevant information and questions. It is important to note that some of the questions are for your knowledge/observations whilst conducting the inspection.

Upon completion of the checklist, the Inspector will understand the basic layout and operations of the specific DCS Dog Unit and what needs to be inspected. The Inspector must be accompanied by a DCS Official at all times during the inspection. It is not recommended that the Inspector handles the DCS dogs. If handling is required then the DCS Officials should be handling the dogs for safety reasons.

The Inspector must ask to inspect the last DCS Veterinary Inspection Team Report conducted at the Dog Unit. The DCS Veterinary Team Inspection is an internal inspection done by the DCS and is conducted at least once annually. This report states the concerns that were noted at the specific Mounted Unit during the inspection. The Inspector must pay close attention to the DCS Veterinary Report and can then compare their findings with that of the DCS Veterinarian.

Direct contraventions of the Animals Protection Act (APA) must be issued in writing to the DCS Dog Unit in the form of an official written warning. Non-APA contraventions can be pointed out as a separate recommendation. Warnings may only be issued for **direct** contraventions of the Animals Protection Act.

A copy of the warning issued to the DCS Dog Unit must be forwarded to the NSPCA Special Projects Unit for further perusal. The NSPCA Special Projects Unit will forward a copy of the warning to the relevant heads at the DCS for further investigation and perusal.

Please do not hesitate to contact the NSPCA on 011 907 3590 or specialprojects@nspca.co.za for more information or guidance on the inspection of DCS Dog Units.

DCS DOG UNIT INSPECTION CHECKLIST

Date of inspection: 19 September 2024	Time of inspection: 14:00
Inspector(s): Jason Page	

1. DCS DOG UNIT INFORMATION

DCS Dog Unit: Pollsmoor	Province: Western Cape
Address: Steenberg Rd, Tokai	
GPS Co-ordinates: S	E

Head of Prison: Mr. Myidini	
Tel No.: —	Cell No.: 072 022 6298
Fax No.: —	E-mail: —
Unit Command: Mr. Laggberg	Cell No.: 076 621 1875
Tel No.: Mr. Daniels	E-mail: 082 619 6416

2. VETERINARY INFORMATION

DCS Veterinarian: Wingfield - Dr Banderker	
Tel No.: 021 590 9901	Cell No.: —
Fax No.: —	E-mail: —

Local Veterinarian: Steenberg Veterinary Clinic	
Practice Details: Steenberg Village, Reddam Ave, Tokai	
Tel No.: 021 701 0557	Cell No.: —
Fax No.: —	E-mail: —

The DCS Dog Units make use of the Baviaanspoort Veterinarians based at Baviaanspoort in Pretoria. But when the need arises in an emergency case they will make use of a local veterinarian.

3. GENERAL MANAGEMENT

Number of dogs at the Unit?	13
Are there files available with information on each dog e.g., training schedule, working shifts, admission history, etc	☒ Yes / No
Is there medical information available for each dog e.g., vaccination cards, deworming records, etc?	☒ Yes / No
Breed of dogs used: i.e. German Shepherd, Border Collie, Labrador, Rottweiler, etc	Rottweiler, GSD, Labrador
The function of dogs: i.e. Patrol, Narcotic, etc	Patrol & Narcotic
Identification used: i.e. (Microchip, tattoo, none)	Microchip

Are any of the following dogs being housed at the Unit?	
Crime Intelligence and Protection Services Dogs	Yes / ☒ No
Operational Response Services Dogs	Yes / ☒ No

Presidential Protection Services Dogs	Yes / ☒ No
SAPS Dogs	Yes / ☒ No

4. WORKING DETAILS OF DOGS	
Duty roster available for each dog? (including rest periods)	Yes / ☒ No
Length of each shift?	2 hours
Traveling time?	None
Traveling conditions? i.e. rough terrain, etc	walking

5. KENNELS	
Number of kennels at the Unit:	30
Description of kennels:	Bricks, wired mesh, Asbestos
Adequate shelter?	☒ Yes / No
Size of kennels: May not be smaller than 2m x 4m and 1,8m high	2,4m x 4m
Condition of kennels: i.e. good, in need of repair, loose wires, broken gate, etc	Fair
Maximum time spent in the kennels?	± 12 hours
Fence fighting observed?	Yes / ☒ No
Description of exercise runs.	One large open area where dogs roam
Adequate shelter available in the exercise runs?	Yes / ☒ No
How often are the dogs allowed into the exercise runs?	Training Area
How many hours are the dogs allowed to spend in the exercise runs?	± 20 min

6. HYGIENE	
Are the kennels and exercise runs clean?	☒ Yes / No
Cleaning/disinfectant products used?	Vim
How often are the kennels disinfected?	Daily
Are the dogs removed from the kennels during cleaning?	☒ Yes / No
What measures are in place to control flies & rodents?	Fly Traps
Is the grass at the Unit kept short to prevent ticks and snakes?	☒ Yes / No

7. FOOD AND WATER	
How often are the dogs fed?	Once per day
Quantity of food?	As per vet
Brands of food used?	Olympic
The general hygiene of food stores? i.e. clean, dirty, smelly, etc	Clean
Is potable water available for all the dogs?	☒ Yes / No
Are there any poisons or dangerous chemicals kept in the feed room?	Yes / ☒ No

8. HEALTH MANAGEMENT

Dipping bath available?	☒ Yes / ☐ No
How often are the dogs dipped?	Dip had been ordered.
Is the dipping bath in good working order?	☒ Yes / ☐ No
Another form of parasite control: i.e. frontline, flea powder, etc	None
The general condition of dogs: i.e. poor, fair, good, obese, etc	Fair
Any sick or injured dogs observed?	Yes / ☒ No
If yes, provide details?	N/A
Any signs of behavioral problems?	Yes / ☒ No
If yes, provide details?	N/A

9. TRANSPORTATION

Method of transport:	Walks Varies
The maximum length of time dogs are confined in transport:	Varies
Are dogs muzzled during transport?	Not observed
The general roadworthiness of vehicles:	Not observed
Are the transport cages/trailers clean?	☐ Yes / ☐ No
Are the doors secured to prevent escape or theft?	☐ Yes / ☐ No
Do the dogs have enough space to stand, turn and lie down?	☐ Yes / ☐ No
Is ventilation suitable?	☐ Yes / ☐ No
Is there potential for exhaust fumes entering the dog(s) space?	☐ Yes / ☐ No

10. RETIRED DOGS

What do they do with retired dogs?	Euthanise / adopt
Where are they kept?	At the unit
Is a rehoming policy in place?	☒ Yes / ☐ No
Are pre- and post-home checks done?	☒ Yes / ☐ No
Are all dogs sterilized?	☒ Yes / ☐ No

11. PROBLEMS / CONCERNS / COMMENTS

The warning issued had been complied with. Another follow up would not be necessary. Pro-active inspections to be carried out in future.

Was action taken? i.e. warning, recommendations, education, etc	None
Follow-up action?	None required.

INSPECTOR: S. PageSIGNATURE: [Signature]

NB! After a Society inspected a DCS Dog unit all inspection reports, including warnings and photos, must be forwarded to the National Council of SPCAs to enable the NSPCA to pursue any contraventions with the relevant Provincial and National Directorate of the DCS.

CORRECTIONAL SERVICES CHECKLIST

Date 19 September 2024

Prison Name Pollsmoor Correctional Services

Area Commissioner Mr. Mgidiini

Tel 072 022 6298 Fax —

Cell 072 022 6298 Email —

Arrival time 14:00

Departure time 14:30

Inspector : S. Page.

Name	Breed	Sex	Medical Record	D.O.B.	Microchip	Purpose
Auryp	—	Male	Checked	2021-07-08	00075D7A30T	Patrol
Thunder	—	Male	Checked	2018-01-21	00075B4EAGT	Patrol
Mosa	—	Male	Checked	2019-05-07	00075CCEDDT	Patrol
Daisy	—	Female	Checked	2020-01-18	0007534B3CT	Patrol
Young Boy	—	Male	Checked	2021-06-21	00075CDFBCT	Patrol
Sia	—	Female	Checked	2019-03-02	000724747ET	Patrol
Racer	—	Male	Checked	2015-01-18	00075CCA8IT	Patrol
Rocky	—	Male	Checked	2017-06-20	00075D2913CT	Patrol
Ralex	—	Male	Checked	2018-02-02	00072AA97BT	Narcotic
Cleo	—	Female	Checked	2019-08-05	00075B66EBT	Patrol
Diesel	—	Male	Checked	2018-06-28	00075B0F10T	Patrol
Kaizer	—	Male	Checked	2016-12-30	00075CDA58T	Patrol
Milo	—	Male	Checked	2015-10-24	00075D3684T	Narcotic