

**DEPARTMENT OF CORRECTIONAL SERVICES
DOG UNIT CHECKLIST**



correctional services

**Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA**

IT IS IMPORTANT TO TAKE NOTE OF THE FOLLOWING WHEN INSPECTING DCS DOG UNITS:

The DCS Dog Unit Checklist has been designed specifically for the inspection of the Department of Correctional Service Dog Units.

When conducting a proactive or reactive inspection at the DCS Dog Unit in your area the Inspector must report directly to the Prison Head to introduce himself and explain the reason for the inspection. If the Prison Head is not available, then the Inspector needs to ask for the Acting Prison Head. Thereafter the Inspector must report to the Unit commander or Kennel Official.

Inspectors must be authorized under the hand of the magistrate of the district, in terms of Section 8(1) of the Animals Protection Act No 71 of 1962, to conduct inspections at the DCS Dog Units.

Before inspecting the kennel facilities, we recommend that the Inspector takes the time to go through the checklist to complete all the relevant information and questions. It is important to note that some of the questions are for your knowledge/observations whilst conducting the inspection.

Upon completion of the checklist, the Inspector will understand the basic layout and operations of the specific DCS Dog Unit and what needs to be inspected. The Inspector must be accompanied by a DCS Official at all times during the inspection. It is not recommended that the Inspector handles the DCS dogs. If handling is required then the DCS Officials should be handling the dogs for safety reasons.

The Inspector must ask to inspect the last DCS Veterinary Inspection Team Report conducted at the Dog Unit. The DCS Veterinary Team Inspection is an internal inspection done by the DCS and is conducted at least once annually. This report states the concerns that were noted at the specific Mounted Unit during the inspection. The Inspector must pay close attention to the DCS Veterinary Report and can then compare their findings with that of the DCS Veterinarian.

Direct contraventions of the Animals Protection Act (APA) must be issued in writing to the DCS Dog Unit in the form of an official written warning. Non-APA contraventions can be pointed out as a separate recommendation. Warnings may only be issued for **direct** contraventions of the Animals Protection Act.

A copy of the warning issued to the DCS Dog Unit must be forwarded to the NSPCA Special Projects Unit for further perusal. The NSPCA Special Projects Unit will forward a copy of the warning to the relevant heads at the DCS for further investigation and perusal.

Please do not hesitate to contact the NSPCA on 011 907 3590 or specialprojects@nspca.co.za for more information or guidance on the inspection of DCS Dog Units.

**DCS DOG UNIT
INSPECTION CHECKLIST**

Date of inspection: 19 March 2024	Time of inspection: 14:00 - 15:06
Inspector(s): Susan Page	

1. DCS DOG UNIT INFORMATION

DCS Dog Unit: Goodwood	Province: Western Cape
Address: Peninsula Dr, Goodwood, Cape Town	
GPS Co-ordinates: S —	E —

Head of Prison: Hxale Mr. Nxele	
Tel No.: 021 559 9100	Cell No.: 084 586 3521
Fax No.: —	E-mail: johan.smith@dcs.gov.za
Unit Command: Mr. Johan Smith	Cell No.: 084 586 3521
Tel No.: —	E-mail: johan.smith@dcs.gov.za

2. VETERINARY INFORMATION

DCS Veterinarian: Wingfield Veterinary Service	
Tel No.: 021 590 2877	Cell No.: 021 590 9901
Fax No.: —	E-mail: —

Local Veterinarian: Does not have one yet	
Practice Details: N/A	
Tel No.: N/A	Cell No.: N/A
Fax No.: N/A	E-mail: N/A

The DCS Dog Units make use of the Baviaanspoort Veterinarians based at Baviaanspoort in Pretoria. But when the need arises in an emergency case they will make use of a local veterinarian.

3. GENERAL MANAGEMENT

Number of dogs at the Unit?	3
Are there files available with information on each dog e.g., training schedule, working shifts, admission history, etc	Yes ☒ No
Is there medical information available for each dog e.g., vaccination cards, deworming records, etc?	Yes ☒ No
Breed of dogs used: i.e. German Shepherd, Border Collie, Labrador, Rottweiler, etc see list attached	
The function of dogs: i.e. Patrol, Narcotic, etc Patrol	
Identification used: i.e. (Microchip, tattoo, none) Microchips	

Are any of the following dogs being housed at the Unit?	
Crime Intelligence and Protection Services Dogs	Yes ☒ No
Operational Response Services Dogs	Yes ☒ No

Presidential Protection Services Dogs	Yes / ☒ No
SAPS Dogs	Yes / ☒ No

4. WORKING DETAILS OF DOGS

Duty roster available for each dog? (including rest periods)	Yes / ☒ No
Length of each shift?	4,5 hours / day
Traveling time?	No
Traveling conditions? i.e. rough terrain, etc	N/A.

5. KENNELS

Number of kennels at the Unit:	3
Description of kennels:	Kennels is erected out of Pre-cast walls, metal and wired mesh. with a roof over one section.
Adequate shelter?	☒ Yes / No
Size of kennels: May not be smaller than 2m x 4m and 1,8m high	3m x 3m x 1,8m 2m
Condition of kennels: i.e. good, in need of repair, loose wires, broken gate, etc	Good, Newly erected facilities.
Maximum time spent in the kennels?	19,5 hours
Fence fighting observed?	Yes / ☒ No
Description of exercise runs:	They do not have a set exercise area, they are still sorting these facilities. Animals are let out in the enclosed area in front of the kennels.
Adequate shelter available in the exercise runs?	Yes / No N/A.
How often are the dogs allowed into the exercise runs?	5-10min
How many hours are the dogs allowed to spend in the exercise runs?	—

6. HYGIENE

Are the kennels and exercise runs clean?	☒ Yes / No
Cleaning/disinfectant products used?	Same product used to clean Prison, Germany
How often are the kennels disinfected?	Every day
Are the dogs removed from the kennels during cleaning?	☒ Yes / No
What measures are in place to control flies & rodents?	None yet.
Is the grass at the Unit kept short to prevent ticks and snakes?	☒ Yes / No

7. FOOD AND WATER

How often are the dogs fed?	Once per day.
Quantity of food?	600g each.
Brands of food used?	Olympic
The general hygiene of food stores? i.e. clean, dirty, smelly, etc	Clean.
Is potable water available for all the dogs?	☒ Yes / No
Are there any poisons or dangerous chemicals kept in the feed room?	Yes / ☒ No

8. HEALTH MANAGEMENT	
Dipping bath available?	Yes / ☒ No
How often are the dogs dipped?	Bravecto every 3 months
Is the dipping bath in good working order?	N/A. Yes / No
Another form of parasite control: i.e. frontline, flea powder, etc	Bravecto
The general condition of dogs: i.e. poor, fair, good, obese, etc	Good.
Any sick or injured dogs observed?	Yes / ☒ No
If yes, provide details?	N/A.
Any signs of behavioral problems?	Yes / ☒ No
If yes, provide details?	N/A.

9. TRANSPORTATION	
Method of transport:	In a bukkie.
The maximum length of time dogs are confined in transport:	less than 1 hour.
Are dogs muzzled during transport?	—
The general roadworthiness of vehicles:	
Are the transport cages/trailers clean?	☒ Yes / No
Are the doors secured to prevent escape or theft?	☒ Yes / No
Do the dogs have enough space to stand, turn and lie down?	☒ Yes / No
Is ventilation suitable?	☒ Yes / No
Is there potential for exhaust fumes entering the dog(s) space?	Yes / ☒ No

10. RETIRED DOGS	
What do they do with retired dogs?	Taken by handler / Euthanise.
Where are they kept?	N/A.
Is a rehoming policy in place?	Yes / ☒ No
Are pre- and post-home checks done?	Yes / No N/A.
Are all dogs sterilized?	Yes / ☒ No

11. PROBLEMS / CONCERNS / COMMENTS	
Animals are not afforded any time in the exercise runs/area in front of their kennels.	
Handlers are only there from 07:00-16:00. During this time the dogs are worked for a total of 4h30 and are then in the kennel for 19h30.	
Was action taken? i.e. warning, recommendations, education, etc	Email sent.
Follow-up action?	Date to be confirmed.

INSPECTOR: J. Page. SIGNATURE: 

NB! After a Society inspected a DCS Dog unit all inspection reports, including warnings and photos, must be forwarded to the National Council of SPCAs to enable the NSPCA to pursue any contraventions with the relevant Provincial and National Directorate of the DCS.

Date 19 March 2024 Prison Name Goodwood Correctional Services

Contact Johan Smith Tel — Fax —

~~Area Commissioner~~

Cell 084 686 3521 Email johan.smith@cs.gov.za

Arrival time 14:00 Departure time 15:06 Inspector: J. Page

Prison Checklist-08.11.gdl

