

INSPECTOR NOTE

Building:	
Street:	VAN SCHOORS DRIFT ROAD
Suburb:	PHILADELPHIA
Postal Code:	7941
Date:	2024-02-09
Time:	10:53
Inspector:	NICOLE VENTER
Type:	DOCKET DISCUSSION
Follow-Up Date:	2024-03-04
Comments:	REVIEW CASE (ON WT, DRIVE + REGISTER, & COPY DOCKET) 1. CASE REVIEW I will focus on fully reviewing this case on Monday, 04 March 2024. Most cases I have to follow up on have not been adequately uploaded so I often have to fish in various places to collect all the information and previous correspondence. When I review this case, I will be going through any emails I may have (or even Jason's emails as he has Alwyn's old email address), I will be going through the drives, the notes and uploads on WT, and the various case registers on the drive. I will then reorganise a folder for this case on the drive and thereafter uploaded all correspondence and content onto WT so that everything, including the copy docket content, is accessible from 1 place. 2. CASE FOLLOW UP Another email will be sent to the state departments and a paper trail created accordingly. The paper trail is important to establish as we will be using it in our joint efforts with Brigadier Mong -Jonker (WC Provincial Head - SAPS) and Advocate Bell (Western Cape Director - Prosecutors) to ensure higher success rates with our cases. The email sent will be filed and uploaded to WT immediately after I send it.
Captured By:	Nicole Venter 2021-07-09 12:26